



Multilateral
Fund

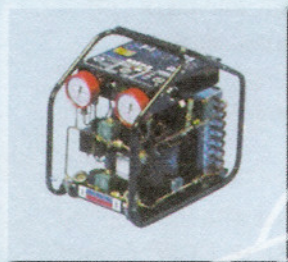


Department of Environment and Natural Resources
Environmental Management Bureau



THE WORLD BANK

THE PHILIPPINE NATIONAL CFC PHASE-OUT PLAN



Tools and Equipment Grant Assistance for RAC and MAC Service Shops (Voucher System)

Philippine Ozone Desk-NCPP Project Management Unit
DENR Compound, Visayas Ave., Diliman, Quezon City



TESDA



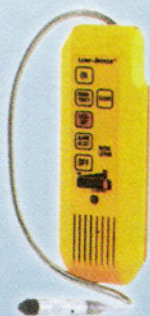
LAND BANK OF THE
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DEPARTMENT OF
TRADE & INDUSTRY
PHILIPPINES

What is the National CFC Phase-out Plan (NCCP)?

**I help
protect the
Ozone Layer**



The National CFC Phase-out Plan is a strategy to phase out the remaining consumption of CFCs in the Philippines. It is funded by the Multilateral Fund of the Montreal Protocol on Substances that Deplete the Ozone Layer and administered by the World Bank and the Government of Sweden.

The NCCP is being implemented by the Philippine Ozone Desk-NCCP Project Management Unit of the Department of Environment and Natural Resources (DENR)-Environmental Management Bureau (EMB), with the support of other partner agencies.

Why do we provide tools and equipment grant assistance to RAC and MAC service shops?

The refrigeration and air conditioning servicing sectors have the largest demand for CFCs in the Philippines. Tools and equipment grant assistance is provided to refrigeration and air conditioning (RAC) and mobile air conditioning (MAC) service shops to encourage them to observe good servicing practice, and assist them in obtaining certification under the DTI's Accreditation System for service shops. The grant assistance is distributed to eligible service shops through the Voucher System.

What is the Voucher System?

The Voucher System is a financial mechanism to provide partial grant assistance to service shops. Through the system, the DENR shall issue voucher to eligible service shops to purchase tools and equipment for proper servicing/maintenance/installation of RAC and MAC systems.

Guidelines in Applying for Tools and Equipment Grant Assistance

Who are Eligible to Apply for Grant Assistance?

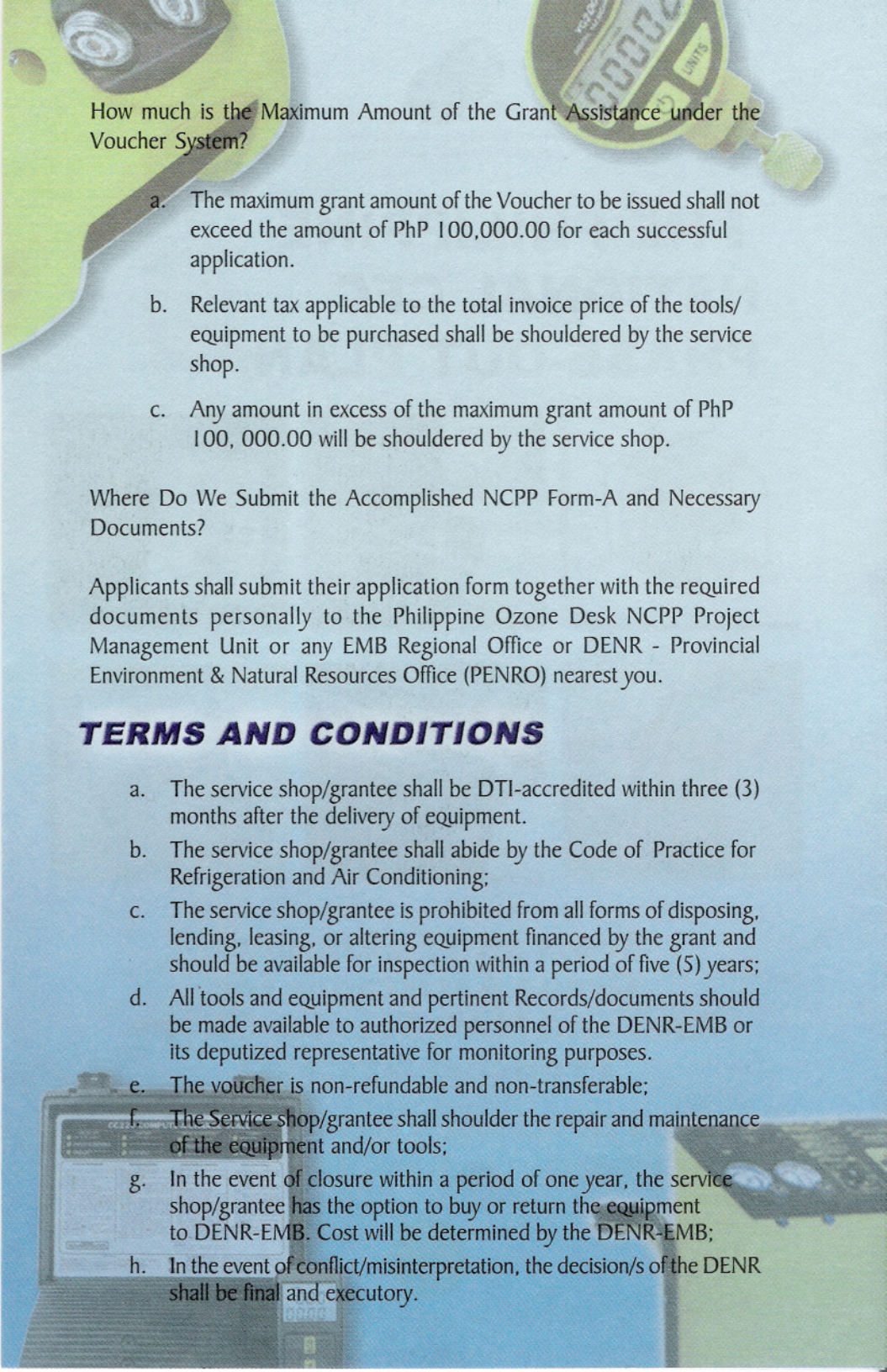
- a. RAC and MAC service shops (small and medium enterprises*) registered with any appropriate agency (DTI, SEC, LGU, Cooperative Dev't Authority) before July 1, 2004 can apply for grant assistance on a first-come, first-served basis.
- b. Service shops with at least one full-time TESDA-trained technician.
- c. For service shops having multiple branches, each registered branch is qualified to have a one-time availment of the grant assistance provided it has its own trained technician/s.

What are the Documentary Requirements When Applying for Grant Assistance?

- a. One original and two photocopies of completed application form (NCPP Voucher System Form A).
- b. Copy of Certificate of Training of service technician on "Recovery and Recycling of Refrigerants" and "Retrofitting of RAC and MAC System" from TESDA or TESDA-accredited training institutions.
- c. Original copy of Certificate of Employment of service shop's trained technician/s issued by service shop owner/President or authorized signatory.
- d. Photocopy of business/mayor's permit/DTI Business Registration Certificate/DTI Certificate of Accreditation/SEC Articles of Incorporation/CDA Registration Certificate.
(Please present the original for verification.)
- e. Letter of commitment to shoulder the relevant tax imposed for the tools/equipment to be purchased as well as any amount in excess of the maximum grant amount as equity contribution.
- f. 2"x2" picture of owner/President of the service shop taken not more than one year with signature at the back.
- g. Vicinity map or sketch showing exact location of service shop.

NOTE: All applications will be subject to verification and approval by the Philippine Ozone Desk-NCPP PMU or EMB Regional offices.

* Industries with capital up to Php 100,000,000.



How much is the Maximum Amount of the Grant Assistance under the Voucher System?

- a. The maximum grant amount of the Voucher to be issued shall not exceed the amount of PhP 100,000.00 for each successful application.
- b. Relevant tax applicable to the total invoice price of the tools/equipment to be purchased shall be shouldered by the service shop.
- c. Any amount in excess of the maximum grant amount of PhP 100, 000.00 will be shouldered by the service shop.

Where Do We Submit the Accomplished NCPP Form-A and Necessary Documents?

Applicants shall submit their application form together with the required documents personally to the Philippine Ozone Desk NCPP Project Management Unit or any EMB Regional Office or DENR - Provincial Environment & Natural Resources Office (PENRO) nearest you.

TERMS AND CONDITIONS

- a. The service shop/grantee shall be DTI-accredited within three (3) months after the delivery of equipment.
- b. The service shop/grantee shall abide by the Code of Practice for Refrigeration and Air Conditioning;
- c. The service shop/grantee is prohibited from all forms of disposing, lending, leasing, or altering equipment financed by the grant and should be available for inspection within a period of five (5) years;
- d. All tools and equipment and pertinent Records/documents should be made available to authorized personnel of the DENR-EMB or its deputized representative for monitoring purposes.
- e. The voucher is non-refundable and non-transferable;
- f. The Service shop/grantee shall shoulder the repair and maintenance of the equipment and/or tools;
- g. In the event of closure within a period of one year, the service shop/grantee has the option to buy or return the equipment to DENR-EMB. Cost will be determined by the DENR-EMB;
- h. In the event of conflict/misinterpretation, the decision/s of the DENR shall be final and executory.

SANCTIONS AND PENALTIES

Failure of the service shop grantee to comply with any of the above-mentioned terms and conditions shall be subject to confiscation of the equipment or refund of the total cost of the grant amount to the EMB-DENR.

LIST OF EQUIPMENT THAT CAN BE AVAILED UNDER THE VOUCHER SYSTEM

- | | |
|---|------------------------------------|
| a. Recovery equipment or recovery and recycling machine including recovery cylinder | d. Vacuum meter* |
| b. Portable leak detector* | e. Electronic weighing scale* |
| c. Vacuum pump | f. Nitrogen regulator with gauges* |
| | g. Electronic thermometer* |

* Availment of these tools under the Voucher System shall only be allowed if service shop owns a Recovery (or Recovery/Recycling Machine), in good condition.



IMPORTANT:

All applicants must be aware of the Terms and Conditions and Sanctions and Penalties under the Voucher System before applying for tools and equipment grant assistance.

Only applications submitted by service shop owners or its duly authorized employee representative shall be received.

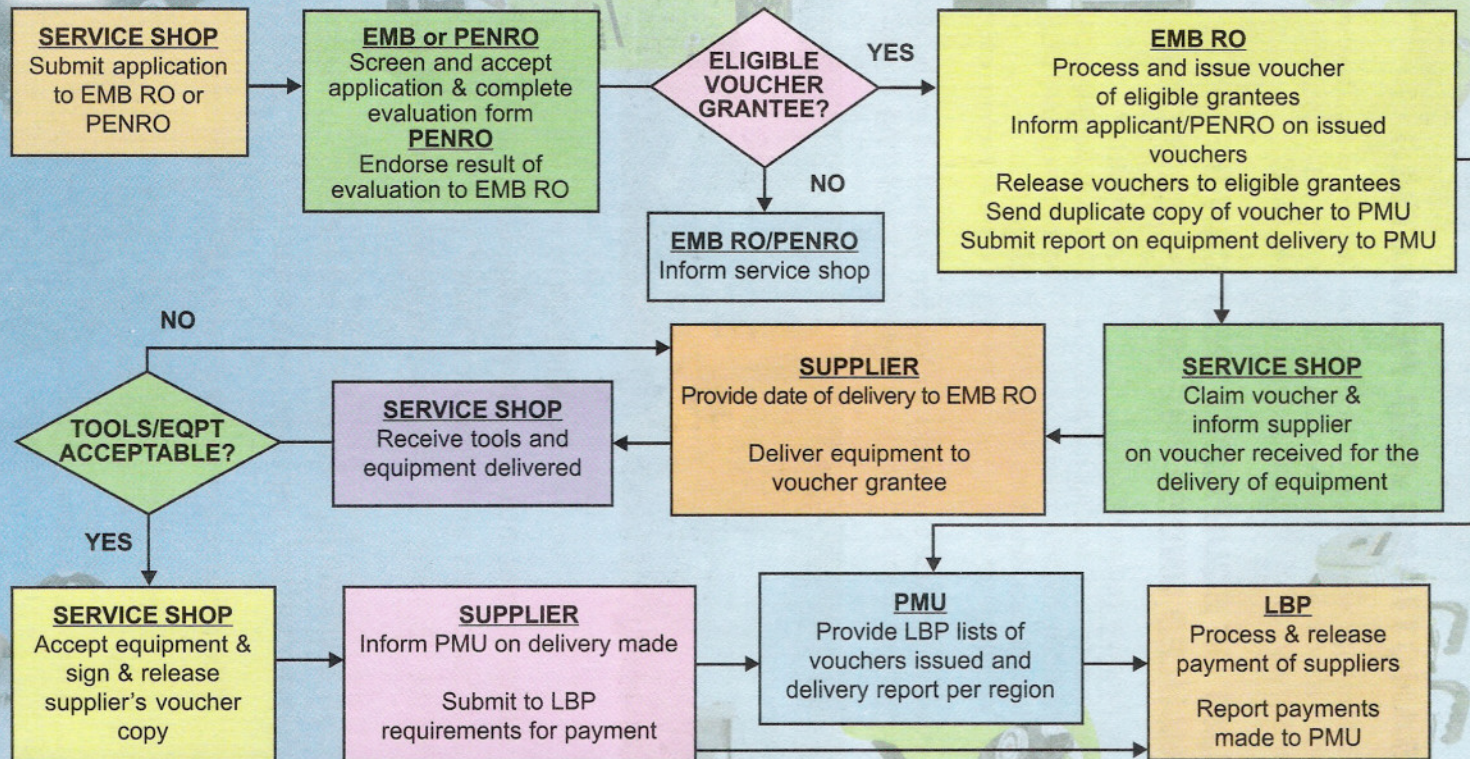
For more information about the Voucher System, please contact :

Philippine Ozone Desk-NCPP Project Management Unit
Environmental Management Bureau
Department of Environment and Natural Resources
2nd Floor, EMB Building, DENR Compound, Visayas Ave., Quezon City
Tel. Nos.: 928-4578 • Telefax No.: 426-4338



DENR-EMB

THE PHILIPPINE VOUCHER SYSTEM PROCESS FLOW





Department of Environment and Natural Resources
Environmental Management Bureau
Philippine Ozone Desk-NCPP Project Management Unit
NATIONAL CFC PHASE-OUT PLAN (NCPP)

**APPLICATION FOR SERVICE SHOP
TOOLS AND EQUIPMENT GRANT ASSISTANCE
UNDER THE VOUCHER SYSTEM**

2"x2" picture of service
shop owner/president

A. GENERAL INFORMATION		(LEAVE BLANK) For POD-PMU Use Only	Application Control No.:
1. Business Name:		Received by:	Date Received:
2. Contact No/s.: Tel.No/s.:		Fax No/s.:	
3. Business Address (No., Street, City/Municipality/Town, Province, Country):			
4. Name of Business Owner/President: (Surname) (First Name) (Middle Name)			
5. Year business was established:		6. Amount of Capital:	
7. Contact Person Name: Position: Contact No/s.: Tel. No/s.: Fax No/s.: Mobile No.:			
8. Nature of Business (Please x services being provided by the shop): Repair/maintenance/installation of: () Refrigeration and air conditioning (RAC) systems () Mobile air conditioning (MAC) systems () RAC and MAC systems			
9. No. of service technicians employed in the shop:			
10. No. of service technicians trained by TESDA: (Please provide information on all trained technicians. Use additional paper if necessary.)			
Name of Technician	Training		
	Institution:	Training Certificate No.:	
	Address:	Date of Training:	
	Tel. No.:		
	Institution:	Training Certificate No.:	
	Address:	Date of Training:	
	Tel. No.:		

B. INFORMATION ON CFC CONSUMPTION AND SOURCE/S (For statistical purposes only.)
Please provide data/information on shop's CFC consumption and source/s and brand name/s:

Type of CFC	Quantity and Brand of CFC Purchased	Major Supplier/Dealer	
		Name	Contact No/s.
a. CFC 11	CY 2003		
	CY 2004		
	CY 2005		
b. CFC 12	CY 2003		
	CY 2004		
	CY 2005		

C. TOOLS AND EQUIPMENT TO BE PURCHASED BY THE APPLICANT
(Please x your choice of tool/equipment, and indicate the model no., quantity, unit price and supplier of the tools(s)/equipment).

Item Description	Model No.	Quantity	Unit Price	Equipment Supplier
() Portable leak detector	_____	_____	_____	_____
() Recovery equipment	_____	_____	_____	_____
() Recover and recycling machine	_____	_____	_____	_____
() Vacuum pump	_____	_____	_____	_____
() Vacuum meter	_____	_____	_____	_____
() Electronic weighing scale	_____	_____	_____	_____
() Nitrogen regulator with gauges	_____	_____	_____	_____
() Electronic thermometer	_____	_____	_____	_____

D. REQUIRED APPLICATION ATTACHMENTS (Please submit the following requirements upon submission of the application form).

1. One original and two photocopies of completed application form (NCPV Voucher System Form A).
2. Copy of Certificate of Training of service technician on "Recovery and Recycling of Refrigerants" and "Retrofitting of RAC and MAC System" from TESDA or TESDA-accredited training institutions.
3. Original copy of Certificate of Employment of service shop's trained technician/s issued by service shop owner/President or authorized signatory.
4. Photocopy of business permit/DTI Business Registration Certificate/DTI Certificate of Accreditation. (Please present the original for verification.)
5. Letter of commitment to shoulder the relevant tax imposed for the tools/equipment to be purchased as well as any amount in excess of the maximum grant amount as equity contribution.
6. 2"x2" picture of owner/President of the service shop taken not more than one year with signature at the back.
7. Vicinity map or sketch showing exact location of service shop.

APPLICANT'S CERTIFICATION AND ACCEPTANCE

I certify that the statements herein are true, complete and accurate to the best of my knowledge and accept the obligation to comply with the terms and conditions specified in the Voucher if a grant is awarded as a result of this application. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil or administrative cases.

Business Owner/President/Authorized Signatory
(Signature over Printed Name)

* Please have this document notarized prior to submission.